

**RIEFLER ENABLEMENT FUND**

**OFFICIAL REQUEST FORM: Mr. & Mrs Raymond J. Riefler Memorial Ministry Enablement Fund**

Please use this form for submitting your proposal to the fund. You may attach **up to two (2) additional 8 1/2 X 11 sheets** to answer questions 1-16. All questions must be answered and should be typed.

**PROPOSALS MUST BE RECEIVED AT THE NETWORK OFFICE, 1272 Delaware Avenue, Buffalo, NY BY 2:00 P.M. Friday August 27, 2004.**

1. Title of Proposal: \_\_\_\_\_
2. Congregation/Organization submitting proposal: \_\_\_\_\_
3. Brief description and location of Congregation/Organization submitting proposal. (If an organization please describe relationship to local congregation(s)).

4. Amount requested? \_\_\_\_\_.

5. Name, address and phone number of official contact person.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

6. If your ministry is funded do you agree to submit a report to the Network of Religious Communities nine months after receiving the money? \_\_\_\_\_ Yes \_\_\_\_\_ No

7. Signed \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_

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DO NOT WRITE BELOW THIS LINE

DATE RECEIVED \_\_\_\_\_ Ranking \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_ Amount: \_\_\_\_\_

Comments:



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13. Which of the six purposes of the Ministry Enablement Fund does your proposed ministry address? (Please refer to the description of the fund)

14 Please identify all resources that are now available or are being sought to support the ministry. (In addition to finances please identify volunteer time, staff time given by other organizations, supplies, and use of facilities.)

15. Is there anything else you would like us to know about your proposed ministry?

16. Would you be willing to accept less than the amount you requested if funds are limited?  
\_\_\_\_\_Yes          \_\_\_\_\_No.

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17: What is your proposed income and expense budget for the first (or next) year of the ministry? If the ministry is to continue after one year please describe how the ministry will be supported. If the ministry is currently ongoing please attach your most recent financial report.